



**MKM**

**architecture + design**

for living.

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## **Position Description: *Internships***

**Location:** Fort Wayne, Indiana

**Employment:** Full-time, temporary, hourly employee

**Experience:** 0-2 years

**MKM architecture + design** (MKM) believes that individual well-being is essential for communities to thrive. That's why we work so hard to improve the culture of health with stakeholders across the care continuum. With over thirty-five years of experience, our firm has been consistently recognized as one of the "Top 100 Healthcare Architecture Firms" in the country by Modern Healthcare Magazine. Recently, our team was honored as Indiana's "Firm of the Year" by the American Institute of Architects (AIA). Located in a vital and growing urban setting in Fort Wayne, Indiana, we are working hard to design meaningful places that improve the health and well-being of people of all ages and abilities. We are looking for other creative and curious individuals to join us in the mission of designing meaningful places for everyone. For more on the firm and to see our recently completed projects, visit [www.MKMdesign.com](http://www.MKMdesign.com).

At MKM, we are passionate about building rewarding careers at all levels. We firmly believe in the power of curiosity, and that your talent, attitude, and contributions directly affect your professional trajectory. Our internship offers the opportunity to forward young designers' careers in healthcare design.

We are focused on evidence-based design, implementing models of care that improve health outcomes across the care continuum. Our hands-on learning approach will provide interns with experience in all stages of design, from conceptual design to construction administration. As a team, MKM seeks to serve the health and well-being of our community through community service activities throughout the year. Interns are invited to engage in volunteer activities, participate in group outings and events (from baseball games to pumpkin carving competitions), and attend our quarterly Fishbowl events, where the firm hosts intimate conversations with local leaders discussing issues surrounding community health and well-being. In addition, interns will receive mentorship from architects and designers within the firm, offering years of experience in healthcare design, leading innovation and changing policy.

### **Essential Duties and Responsibilities**

- Construction document production;
- Ability to read and utilize construction documents;
- Field work and measuring of facilities and equipment;
- Willing to work overtime when project deadlines require;
- Development and refinement of project details;
- Be punctual, responsible and dedicated.

**Critical Skills and Abilities**

- *Design:* Generates creative solutions; translates concepts and information into images; uses feedback to modify designs; applies design principles; demonstrates attention to detail.
- *Effective communication skills:* Able to clearly present information through the spoken or written word; reads and interprets complex information; listens well.
- *High accuracy and attention to detail:* Able to perform work and job function with precision and accuracy; realizes errors can have significant impact on desired results and is able to avoid errors; carefully monitors processes.

**Qualifications**

- Completion of at least three years of an undergraduate program in Architecture or Interior Design.
- Strong working knowledge of Revit, Microsoft Office, Photoshop, and Sketch-Up.
- Ability to communicate effectively and develop professional relationships within a variety of disciplines under multiple directives.
- Ability to generate ideas creativity in design development and presentation production.
- Personable, reliable, and honest with an entrepreneurial drive.

Please submit a cover letter, resume, and a portfolio sample (under 10 MB) to [humanresources@mkmdesign.com](mailto:humanresources@mkmdesign.com). If this internship is related to degree requirements, please outline intended internship timelines and requirements. We prefer that applicants are available for a 6-month internship with a 3-month minimum required.